



Instructional Coach For ESL

POINTS OF INTEREST

- Four- day work week: Focus is open Monday through Thursday;
- Stable, successful school environment with over 12 years of successful academic offerings
- Professional, effective, friendly staff and administration
- Administrative staff members are former teachers.
- Full-time with excellent retirement benefits (STRS), health, dental, life, and vision insurance.

RESPONSIBILITIES

Work cooperatively with School Director, Special Ed Director, CTE Director, Curriculum Director, Media Arts Director, Director of Student Services and all school staff

- Under the supervision of a certified teacher, oversees and administrates the established curriculum, i.e., text book driven, adjusting for modifications needed or required for differences in student learning styles
- Under the supervision of a certified teacher, teaches instructional subjects according to guidelines established by the Ohio Department of Education and administrative regulations
- Under the supervision of a certified teacher, implements appropriate instructional and learning strategies, activities, materials and equipment to ensure comprehension of learning styles and student needs
- Collaborates with special education teachers on student Individual Education Plans to ensure all modifications are met
- Possess or has the ability to acquire a working knowledge of curriculum, instruction and technology to ensure delivery of the instructional process
- Creates a rich learning environment for all students to learn and employ effective behavioral management processes to maintain an effective learning experience
- Helps students assess and enhance their study methods and habits
- Produces formal and informal testing to evaluate student success
- Coordinates and manages extracurricular duties as assigned
- Sponsors outside activities approved by the Director

FOCUS LEARNING ACADEMY EAST • 4480 REFUGEE RD. • COLUMBUS, OH 43232 • (614) 269-0150
FOCUS LEARNING ACADEMY SOUTHWEST • 190 SOUTHWOOD AVE. • COLUMBUS, OH 43207 • (614) 545-2000
FOCUS NORTH HIGH SCHOOL • 4807 EVANSWOOD DR. • COLUMBUS, OH 43229 • (614) 310-0430

FOCUS LEARNING ACADEMY • (614) 322-7990 • WWW.FOCUSLEARN.ORG



- Prepares classroom to enhance learning and to aid in physical, social and emotional development of students
- Manages and guides student behavior in agreement with school policy
- Ensures necessary and reasonable measures are taken to protect students, equipment, materials and facilities
- Establishes communication and rapport with parents, students and fellow teachers
- Presents information accurately through clear communication skills
- Gathers, manages and files all reports, records and other documents required
- Communicates and collaborates with all staff members on issues concerning students, staff, and facility
- Oversees attendance procedures and ensures compliance with all attendance activities
- Refers students and informs appropriate personnel of critical student issues
- Immediately alerts any safety concerns, such as suspicion of weapons or drugs to appropriate personnel

QUALIFICATIONS

Bachelor's Degree preferred.

Associates Degree required.

FOCUS LEARNING ACADEMY EAST • 4480 REFUGEE RD. • COLUMBUS, OH 43232 • (614) 269-0150
FOCUS LEARNING ACADEMY SOUTHWEST • 190 SOUTHWOOD AVE. • COLUMBUS, OH 43207 • (614) 545-2000
FOCUS NORTH HIGH SCHOOL • 4807 EVANSWOOD DR. • COLUMBUS, OH 43229 • (614) 310-0430

FOCUS LEARNING ACADEMY • (614) 322-7990 • WWW.FOCUSLEARN.ORG