***Teacher Position***

**POINTS OF INTEREST**

* Four- day work week:  Focus is open Monday through Thursday;
* Stable, successful school environment with over 12 years of successful academic offerings
* Professional, effective, friendly staff and administration
* Administrative staff members are former teachers.
* Full-time with excellent retirement benefits (STRS), health, dental, life, and vision insurance.

**RESPONSIBILITIES**

**Work cooperatively with School Director, Special Ed Director, CTE Director, Curriculum Director, Media Arts Director and Director of Student Services**

* Oversee and administrate the established curriculum, i.e., text book driven, adjusting for modifications needed or required for differences in student learning styles
* Teach instructional subjects according to guidelines established by the Ohio Department of Education and administrative regulations
* Implement appropriate instructional and learning strategies, activities, materials and equipment to ensure comprehension of learning styles and student needs
* Collaborate with special education teachers on student Individual Education Plans to ensure all modifications are met
* Working knowledge of curriculum, instruction and technology to ensure delivery of the instructional process
* Create a rich learning environment for all students to learn and employ effective behavioral management processes to maintain an effective learning experience
* Help students assess and enhance their study methods and habits
* Produce formal and informal testing to evaluate student success
* Coordinate and manage extracurricular duties as assigned
* Sponsor outside activities approved by the Director
* Prepare classroom to enhance learning and to aid in physical, social and emotional development of students
* Manage and guide student behavior in agreement with school policy
* Ensure necessary and reasonable measures are taken to protect students, equipment, materials and facilities
* Establish communication rapport with parents, students and fellow teachers
* Present information accurately through clear communication skills
* Gather, manage and file all reports, records and other documents required
* Team member and able to communicate and collaborate with all staff members on issues concerning students, staff, and facility
* Oversee attendance procedures and ensure compliance with all attendance activities
* Refer students and inform appropriate personnel of critical student issues
* Immediately alert to appropriate personnel any safety concerns, such as suspicion of weapons or drugs

**QUALIFICATIONS**

Bachelor's Degree in core subject area with the intent of certification.