

College Credit Plus Student Checklist

- 1. Attain a Notice of Intent Letter or access it online and return it to your Academic Advisor:
 - https://dam.assets.ohio.gov/image/upload/highered.ohio.gov/ccp/C CP_Intent_to_Participate_2024-25.pdf

2. Choose a college to enroll at for CCP

Information for our college partner, Columbus State: <u>https://www.cscc.edu/academics/college-credit-plus/ccp-Adm</u> <u>issions.shtml</u>

3. Fill out a CCP Application and complete any required essays

> CCP Applications are online on your college's website

4. Turn in Supporting Documents

- High school transcript (sent by Academic Advisor)
- Recommendation letter (if requested)
- 5. Notify your Academic Advisor once you have been admitted
- 6. Meet with your College Advisor to finalize what courses you will take and set up your account/email with the college
- 7. Notify your Academic Advisor upon completion of your CCP courses to ensure that they are awarded on your transcript

Focus Learning Academy East • 4480 Refugee Rd. • Columbus, OH 43232 • (614) 269-0150 Focus Learning Academy Southwest • 190 Southwood Ave. • Columbus, OH 43207 • (614) 545-2000 Focus North High School • 4807 Evanswood Dr. • Columbus, OH 43229 • (614) 310-0430 Focus Learning Academy • (614) 322-7990 • WWW.FocusLearn.org