

## **College Credit Plus Student Checklist**

- 1. Attain a Notice of Intent Letter or access it online and return it to your Academic Advisor:
  - https://dam.assets.ohio.gov/image/upload/highered.ohio.gov/ccp/C CP\_Intent\_to\_Participate\_2024-25.pdf

## 2. Choose a college to enroll at for CCP

Information for our college partner, Columbus State: <u>https://www.cscc.edu/academics/college-credit-plus/ccp-Adm</u> <u>issions.shtml</u>

## 3. Fill out a CCP Application and complete any required essays

> CCP Applications are online on your college's website

## 4. Turn in Supporting Documents

- High school transcript (sent by Academic Advisor)
- Recommendation letter (if requested)
- 5. Notify your Academic Advisor once you have been admitted
- 6. Meet with your College Advisor to finalize what courses you will take and set up your account/email with the college
- 7. Notify your Academic Advisor upon completion of your CCP courses to ensure that they are awarded on your transcript

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