



College Credit Plus Student Checklist

- 1. Attain a Notice of Intent Letter or access it online and return it to your Academic Advisor:**
 - https://dam.assets.ohio.gov/image/upload/highered.ohio.gov/ccp/CP_Intent_to_Participate_2024-25.pdf
- 2. Choose a college to enroll at for CCP**
 - Information for our college partner, Columbus State:
<https://www.csc.edu/academics/college-credit-plus/ccp-Admissions.shtml>
- 3. Fill out a CCP Application and complete any required essays**
 - CCP Applications are online on your college's website
- 4. Turn in Supporting Documents**
 - High school transcript (sent by Academic Advisor)
 - Recommendation letter (if requested)
- 5. Notify your Academic Advisor once you have been admitted**
- 6. Meet with your College Advisor to finalize what courses you will take and set up your account/email with the college**
- 7. Notify your Academic Advisor upon completion of your CCP courses to ensure that they are awarded on your transcript**